

Employer Services

We assist employers in hiring people with the skills they need through the following services:

- Hiring event at different CICS locations
- Job positing board

Contact: Carmen Zeng
416-292-7510ext.302 carmen.zeng@cicscanada.com



Volunteering

If you would like to contribute your time and talents, and gain experience and connections that your need to advance your employment and career prospects in Canada, volunteering with CICS is one of the best ways.

Contact:
416-292-7510ext.105 volunteer@cicscanada.com



CICS Locations

Head Office/Immigrant Resource Centre

2330 Midland Avenue
Toronto, ON M1S 5G5
Tel: 416-292-7510

Immigrant Women Resource Centre

Unit 5, 7220 Kennedy Road
Markham, ON L3R 7P2
Tel: 905-415-9763

Immigrant Youth Centre

Unit 2 5284 Highway 7
East Markham, ON L3P
1B9 Tel: 905-294-8868

LINC Centre

Suite 501, 4002 Sheppard Avenue
East, Toronto, ON M1S 4R5
Tel: 416-299-8118

Markham South Welcome Centre

Unit 8, 7220 Kennedy Road
Markham, ON L3R 7P2
Tel: 905-479-7926

North York Centre

1761 Sheppard Ave. East, Ground Floor,
Toronto, ON M2J 0A5
Tel: 416-493-7510

Toronto Integrated Service Centre

Suite 403, 3850 Finch Avenue East
Toronto, ON M1T 3T6
Tel: 416-293-4565

Woodside Square LINC Centre

202-1571 Sandhurst Circle
Toronto, ON M1V 1V2
Tel: 416-292-6558



EMPLOYMENT PROGRAMS AND SERVICES

Centre for Immigrant and Community Services offers a wide range of employment programs and services to help job seekers acquire labour market information, job search techniques and employability skills, and eventually find jobs that are right for them.

Innovative programs are available to prepare/equip our youth for the future job market.

Areas of Services:

- Employment coaching
- Employment resource area
- Job fairs and hiring events
- Linkages with the community and resources
- Mentorship and networking events
- Resume writing and interview skills clinics
- Pre-employment programs for both adults and youth
- Self-employment workshops
- Skills training

“ The best preparation for tomorrow is doing your best today. ”

- H. Jackson Brown



Adults Employment Programs and Services

Community Employment Services

We provide labour market information, employment resources, job search strategies and personalized advice to help newcomers identify career pathways and develop individualized action plans to achieve their career goals. We also provide networking opportunities to connect newcomers with professionals working in a career that they pursue.

Eligibility: Permanent Resident or Convention Refugee
Location: CICS Immigrant Resource Centre
Contact: Orjeta Ndrija
416-292-7510 ext.121 Orjeta.Ndrija@cicscanada.com

Building Connections Program

The program trains participants in essential knowledge and work skills in the Food Services, Manicure or Post-natal Care sectors. Upon completion of the training, job-ready participants will be connected with further skills training or employment opportunities.

Language of Program Delivery: Mandarin
Eligibility: Ontario Works recipients residing in Toronto
Location: CICS Immigrant Resource Centre
Contact: Carmen Zeng
416-292-7510 ext. 302 carmen.zeng@cicscanada.com



Transition to Career Advancement Training

This program aims at helping participants prepare for supervisory and managerial positions in the restaurant, hospitality, and food services industry. It trains individuals to utilize transferable skills to enter supervisory positions commensurate with their backgrounds and experiences.

Language of Program Delivery: Mandarin or English
Eligibility: Ontario Works recipients residing in Toronto
Location: CICS Immigrant Resource Centre
Contact: Carmen Zeng
416-292-7510 ext. 302 carmen.zeng@cicscanada.com

S.O.A.R. Program

The S.O.A.R. (Skills, Opportunities, Action Plan and Resources) Program helps immigrant women to enter the job market in the office administration stream. Childcare fee assistance is available for eligible participants.

Eligibility: Immigrant woman residing in York Region, and meets the low or moderate income requirement
Location: Virtual
Contact: Carmen Zeng
416-292-7510 ext.302 Carmen.zeng@cicscanada.com

Culinary Skills Training

Recognizing the demand for skilled workers in the food industry, we offer various series of Culinary Skills Training to equip clients with the necessary knowledge and skills required for employment. Training includes sushi-making, baking, cake decoration, etc.

Language of Program Delivery: Cantonese/Mandarin/English
Fee:** please call for more information
Location: CICS Immigrant Resource Centre
Contact: Carmen Zeng
416-292-7510 ext.302 Carmen.zeng@cicscanada.com

Manicure & Pedicure Certification Course

In collaboration with a registered private career college, this paid course provides training on manicure, pedicure and nail art skills, together with hands-on practice. Upon completion of an examination, participants will be granted a certificate issued by an Ontario accredited private career college.

Language of Program Delivery: Cantonese/Mandarin/English
Location: Virtual
Fee:** please call to inquiry
Contact: Carmen Zeng
416-292-7510 ext.302 Carmen.zeng@cicscanada.com

Post-Natal Caregiver Course

It is designed in response to the increasing demand for trained post-natal caregivers in the Chinese community. The Course focuses on nutrition, wellness and how to support new mothers and their babies.

Language of Program Delivery: Mandarin
Fee:** \$410
Location: CICS Immigrant Resource Centre
Contact: Octavia Fung
416-292-7510 ext.156 Octavia.Fung@cicscanada.com

** Fees are subject to change.



Partnership with ACCES Employment

We work in partnership with ACCES Employment to offer services to job seekers of any status.

Eligibility: Must be legally able to work in Canada
Location: CICS Immigrant Resource Centre
Contact: 416-292-7510 ext.0

Mentorship Program

The Mentorship Program connects newcomers with successful and experienced professionals.

Eligibility: Permanent Resident or Convention Refugee
Location: CICS Immigrant Resource Centre
Contact: Rosanna Li
416-292-7510 ext.136 Rosanna.Li@cicscanada.com



Self-Employment Programs and Services

S.E.E.D. Enterprise

This program supports immigrant women in becoming entrepreneurs by assisting them to develop their start-up ideas to become viable and sustainable businesses.

Eligibility: Permanent Resident or Convention Refugee women
Location: CICS Immigrant Women Resource Centre
Contact: Hong Xing
905-479-7926 ext. 3210 Hong.xing@cicscanada.com

Youth Employment Programs and Services

Youth Success Network

This program equips immigrant youth with in-demand job search and career development skills. Volunteer opportunities are available.

Eligibility: Immigrant youth aged 13 to 24
Location: CICS Immigrant Resource Centre
Contact: Kayla Chu
416-292-7510 ext. 128 Kayla.Chu@cicscanada.com

Future CEO Program

This program equips newcomer youth with business-oriented mindsets and explores different skill sets and tools needed to become a successful entrepreneur. Volunteer opportunities are available.

Eligibility: Immigrant youth aged 13-24 who have settled in Canada for less than 10 years
Location: CICS Immigrant Youth Centre
Contact: Derek Chung
905-294-8868 ext.203 Derek.Chung@cicscanada.com



Jump into Networking

This program focuses on pre-employment skills such as interview and networking skills. Guest speakers are invited to speak in this program and participants will learn how to network with professionals.

Eligibility: Newcomer youth aged 13 to 24 who have settled in Canada for less than 10 years
Location: CICS Immigrant Youth Centre
Contact: Derek Chung
905-294-8868 ext. 203 Derek.Chung@cicscanada.com

Workplace Visits

In partnership with different corporations and organizations throughout the GTA, this program gives youth the opportunity to visit different workplaces and meet various working professionals.

Eligibility: Newcomer youth aged 13 to 24 who have settled in Canada for less than 10 years
Location: CICS Immigrant Youth Centre
Contact: Derek Chung
905-294-8868 ext. 203 Derek.Chung@cicscanada.com