

Adults Employment Programs and Services

Community Employment Services

We provide labour market information, employment resources, job search strategies and personalized advice to help newcomers identify career pathways and develop individualized action plans to achieve their career goals. We also provide networking opportunities to connect newcomers with professionals working in a career that they pursue.

Eligibility: Permanent Resident or Convention Refugee
Location: CICS Immigrant Resource Centre
Contact: Orjeta Ndrija
416-292-7510 ext.121 Orjeta.Ndrija@cicscanada.com

Building Connections Program

The program trains participants in essential knowledge and work skills in different sectors. Upon completion of the training, job-ready participants will be connected with employers or further skills training opportunities.

Language of Program Delivery: Mandarin
Eligibility: Ontario Works recipients residing in Toronto
Location: CICS Immigrant Resource Centre
Contact: Nicole Li
416-292-7510 ext. 302 Nicole.li@cicscanada.com



S.O.A.R. Program

The S.O.A.R. (Skills, Opportunities, Action Plan and Resources) Program helps immigrant women to enter the job market in the office administration stream. Childcare fee assistance is available for eligible participants.

Eligibility: Immigrant woman residing in York Region, and meets the low or moderate income requirement
Location: CICS Immigrant Women Resource Centre
Contact: Carmen Zeng
905-415-9763 ext.102 Carmen.zeng@cicscanada.com

Culinary Skills Training

Recognizing the demand for skilled workers in the food industry, we offer various series of Culinary Skills Training to equip clients with the necessary knowledge and skills required for employment. Training includes sushi-making, baking, cake decoration, etc.

Language of Program Delivery: Cantonese/Mandarin/English
Fee:** please call for more information
Location: CICS Immigrant Resource Centre
Contact: Jeffrey Lee
416-292-7510 ext.143 Jeffrey.Lee@cicscanada.com

Manicure & Pedicure Certification Course

In collaboration with Trillium Esthetic and Hair Technology College, this course provides training on manicure, pedicure and nail art skills, together with hands-on practice. Upon completion of an examination, participants will be granted a certificate issued by an Ontario accredited private career college.

Language of Program Delivery: Cantonese/Mandarin/English
Fee:** \$320
Location: CICS Immigrant Women Resource Centre
Contact: Nicole Li
416-292-7510 ext.302 Nicole.li@cicscanada.com

Travel Agent Training Course

It helps participants prepare for the exam set by the Travel Industry Council of Ontario (TICO) and become a Certified Travel Agent. Course includes theory and hands-on system operating training.

Language of Program Delivery: Mandarin and some English
Fee:** Theory-\$200, Operation-\$300
Location: CICS Immigrant Resource Centre
Contact: Jeffrey Lee
416-292-7510 ext.143 Jeffrey.Lee@cicscanada.com

Post-Natal Caregiver Course

It is designed in response to the increasing demand for trained post-natal caregivers in the Chinese community. The Course focuses on nutrition, wellness and how to support new mothers and their babies.

Language of Program Delivery: Mandarin
Fee:** \$410
Location: CICS Immigrant Resource Centre
Contact: Octavia Fung
416-292-7510 ext.156 Octavia.Fung@cicscanada.com

** Fees are subject to change.



Partnership with ACCES Employment

We work in partnership with ACCES Employment to offer services to job seekers of any status.

Eligibility: Must be legally able to work in Canada
Location: CICS Immigrant Resource Centre
Contact: 416-292-7510 ext.0

Mentorship Program

The Mentorship Program connects newcomers with successful and experienced professionals.

Eligibility: Permanent Resident or Convention Refugee
Location: CICS Immigrant Resource Centre
Contact: Rosanna Li
416-292-7510 ext.136 Rosanna.Li@cicscanada.com



Self-Employment Programs and Services

Entrepreneur Club

It is designed for people who desire to establish and/or expand a small business in Canada. It also helps entrepreneurs build connections and eventually reach the goal of launching or expanding business.

Language of Program Delivery: Mandarin
Location: CICS Immigrant Resource Centre
Contact: Jeffrey Lee
416-292-7510 ext.143 Jeffrey.Lee@cicscanada.com

S.E.E.D. Enterprise

This program supports immigrant women in becoming entrepreneurs by assisting them to develop their start-up ideas to become viable and sustainable businesses.

Eligibility: Permanent Resident or Convention Refugee women
Location: CICS Immigrant Women Resource Centre
Contact: Hong Xing
905-479-7926 ext. 3210 Hong.xing@cicscanada.com

Youth Employment Programs and Services

Youth Success Network (LIFT)

This program equips immigrant youth with in-demand job search and career development skills. Volunteer opportunities are available.

Eligibility: Immigrant youth aged 13 to 24
Location: CICS Immigrant Resource Centre
Contact: Christe-Belle Choy
416-292-7510 ext. 128 Christe-Belle.Choi@cicscanada.com

Future CEO Program

It equips immigrant youth with the skills and tools needed to be a successful entrepreneur. Volunteer opportunities are available. Program offered during summer and/or March Break

Eligibility: Immigrant youth ages 13-24, and who have settled in Canada for less than 10 years
Location: CICS Immigrant Youth Centre
Contact: Haruka Yuen
905-294-8868 ext.204 Haruka.Yuen@cicscanada.com



Job Jungle

This program helps immigrant youth learn the basics of the job hunt and develop strong resume writing and interview skills.

Eligibility: Immigrant youth aged 13 to 24
Location: CICS Immigrant Youth Centre
Contact: Matthew Brown
905-294-8868 ext.207 Matthew.Brown@cicscanada.com

IYC Job Fair

We provide immigrant youth with an opportunity to be connected with local employers, gain job interview experience and potentially find paid employment in the community. Job Fairs occur in the fall and spring.

Eligibility: Immigrant youth aged 13 to 24
Location: CICS Immigrant Youth Centre
Contact: Sarmini Vetrivelu
905-294-8868 ext.202 Sarmini.Vetrivelu@cicscanada.com